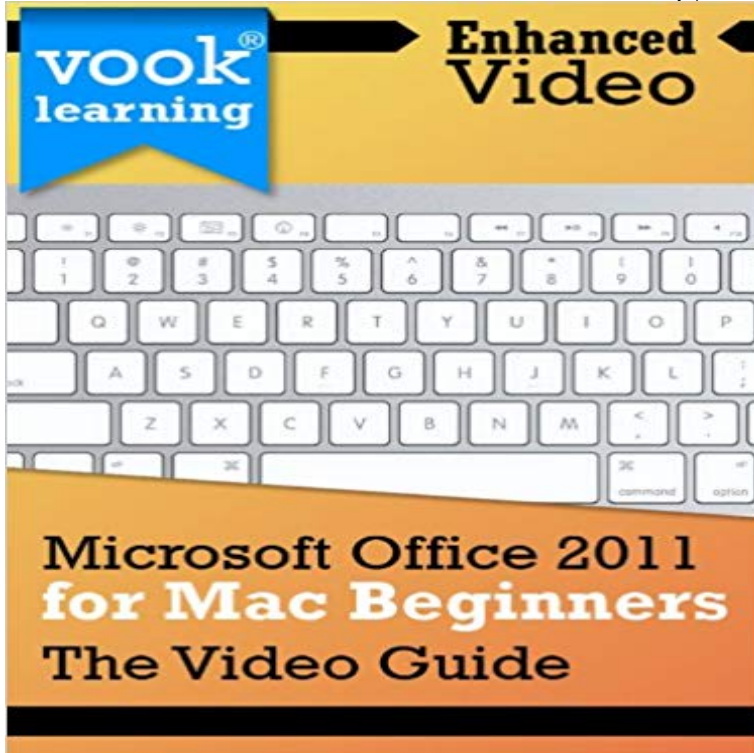


Microsoft Office 2011 for Mac Beginners: The Video Guide



Ok, Mac user: youve made the leap to Microsoft Office 2011now what? The latest version of Office for Mac is packed with tools that will save you time and help you create sleeker, snazzier projects if you just know how to use them. Introducing Microsoft Office 2011 for Mac Beginners: The How-To Guide. This Vook combines all the latest tips and shortcuts to make you a pro in no time. Download it now and get started!Improving your Office skills give you a crucial edge, personally and professionally. This guide gives you concise, step-by-step guidance that will put you in sync with your colleagues and impress potential employers. With this guide youll learn to:Produce Higher Quality Documents and ReportsCreate Professional Charts and GraphsManage Your Schedule, Tasks and CommunicationsCreate Professional Presentationsand more!

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Excel is very challenging and the book starts with the very basics although I think **Word 2016 for Mac Help - Word for Mac - Microsoft Office Support** Find how-to articles and video tutorials. Contact our Answer Install Office on your PC or Mac Take your Office skills to new heights by getting back to basics.